

## Annual Work Plan (March 2016 – March 2017) – SIERRA LEONE

Project title: *Supporting and Strengthening Sub-regional post-Ebola Medical Surveillance and Socio-Economic Recovery Initiatives in West Africa*

EXPECTED OUTPUTS	TIMEFRAME				RESPONSIBLE PARTIES	PLANNED BUDGET		
	Q1	Q2	Q3	Q4		Funding Source	Budget Description	Amount (in USD)
	<b>Output 3: Local governance in cross-border areas strengthened</b> <b>SIERRA LEONE<sup>1</sup></b>							
<p>Activity 3.1: Mapping and/or collation of data on available health and/or education infrastructure in three selected cross-border communities.</p> <p>Indicator 3.1: Number of mapping reports indicating available community infrastructures</p> <p>Targets: 3 reports total, 1 for each of the selected cross-border communities</p> <p>Baseline: 0</p> <p>Activity location: refer to page 8 (footnote 1) of the AWP</p>	X	X			Local Councils Existing local governance structures District Health Medical Teams (DHMTs) UNDP Sierra Leone	Japan	<ul style="list-style-type: none"> <li>• Contractual Services-Individuals/companies</li> <li>• Travel/Transport</li> </ul>	20 000  13 750

<sup>1</sup> The first phase of the project will work with identified vulnerable and remote border communities with Guinea and Liberia in Kailahun, Kambia and Kono districts respectively. This intervention will be in prioritized border communities, selection of which will be determined by the impact of EVD on healthcare and economic/livelihood activity and the capacity and willingness of communities to participate and agree to the principles of engagement to ensure equitable access, transparency and inclusivity. In order to provide a more comprehensive and holistic approach to community development, using security sector reform and health as entry points, select communities within the chiefdoms that are included in UNDP's Security Sector Reform (SSR) and Livelihood projects supported by the Government of Japan in Kambia, Kailahun and Kono districts respectively will be prioritized. In Kambia, the chiefdoms are Magbema, Samu and Gbinle Dixing, whilst in Kailahun, they are Kissi Teng, Yawei Luawa and Pajeh West. The determination of the specific communities will be determined during the inception phase of the project. Phase two of the project, pending additional funding will be expanded to ensure implementation in all cross-border communities.

<p><b>Activity 3.2:</b> Assessment of existing health and/or education infrastructures in three selected cross-border communities</p> <p><b>Indicator 3.2:</b> Number of assessment reports with key findings and recommendations on prioritised interventions</p> <p><b>Targets:</b> 3 assessment reports, 1 for each of the 3 selected cross-border communities</p> <p><i>Activity location: refer to page 8 (footnote 1) of the AWP</i></p>	X	X			Local Councils Existing local governance structures District Health Medical Teams (DHMTs) UNDP Sierra Leone	Japan	<ul style="list-style-type: none"> <li>Contractual Services-Individuals/companies</li> <li>Travel/Transport</li> </ul>	25 000 13 750
<p><b>Activity 3.3:</b> Facilitate participatory processes for the prioritisation of health and/or education infrastructure projects</p> <p><b>Indicator 3.3:</b> Number of participatory community/stakeholder processes convened</p> <p><b>Targets:</b> At least 1 stakeholder consultation processes are conducted in each of the three cross-border communities selected</p> <p><b>Baseline:</b> 0</p> <p><i>Activity location: refer to page 8 (footnote 1) of the AWP</i></p>	X	X			Local Councils Existing local governance structures UNDP Sierra Leone	Japan	<ul style="list-style-type: none"> <li>Workshops and community consultation</li> <li>DSA</li> <li>Travel</li> </ul>	15 000 5 000 3 000
<p><b>Activity 3.4:</b> Development of health and/or education plans through participatory consultative processes in line with district development plans</p> <p><b>Indicator 3.4:</b> Number of health and/or education plans developed by local authorities</p> <p><b>Targets:</b> 3 health and/or education plans developed that complement existing district level plans (1 per cross-border community)</p>	X	X			Local Councils Existing local governance structures DHMTs UNDP Sierra Leone MOHS/WHO	Japan	<ul style="list-style-type: none"> <li>Contractual Services-Individuals/companies</li> <li>Consultation meetings</li> </ul>	9 000 6 000

<p><b>Baseline: 0</b>  <i>Activity location: refer to page 8 (footnote 1) of the AWP</i></p>											
<p><b>Activity 3.5:</b> Strengthen capacity of local institutions to manage the implementation of infrastructure works  <b>Indicator 3.5:</b> Number of interventions/projects implemented in target border areas to improve health and/or education infrastructures in accordance to the plans developed  <b>Targets:</b> 3 projects implemented (at least 1 project implanted in each cross-border community)  <b>Baseline: 0</b>  <i>Activity location: refer to page 8 (footnote 1) of the AWP</i></p>	X	X	X	X							
			Local Councils Existing local governance structures DHMTs UNDP Sierra Leone MOHS/WHO	Japan					<ul style="list-style-type: none"> <li>Capacity assessments</li> <li>Trainings</li> <li>Workshops and consultation meetings, DSA</li> <li>Contractual Services-Individuals/companies</li> <li>Travel</li> </ul>	15 000 10 000 10 000 15 000 5 000	
			Local Councils Existing local governance structures DHMTs UNDP Sierra Leone MOHS/WHO	Japan					<ul style="list-style-type: none"> <li>Trainings</li> <li>Workshops and consultation meetings, DSA</li> <li>Contractual Services-Individuals/companies</li> <li>Travel</li> </ul>	9 000 9 000 12 000 5 000	
<p><b>Activity 3.6:</b> Establish and/or strengthen existing community-based response teams in partnership with local authorities, social workers and their respective district health medical teams (DHMTs) and health workforce  <b>Indicator 3.6:</b> Number of community-based response teams in cross-border communities established, with clear mandates and processes articulated  <b>Targets:</b> 3 community-based response teams developed (1 in each cross-border community)  <b>Baseline: 0</b>  <i>Activity location: refer to page 8 (footnote 1) of the AWP</i></p>	X	X	X	X							

<p><b>Activity 3.7:</b> Develop criteria and processes to identify suspect EVD/other communicable diseases in line with national and IDSR guidelines</p> <p><b>Indicator 3.7:</b> Number of guidelines for identification of EVD and/or other common communicable diseases established</p> <p><b>Targets:</b> Community based guideline established and implemented in each of the 3 cross-border communities</p> <p><b>Baseline:</b> 0</p> <p><i>Activity location: refer to page 8 (footnote 1) of the AWP</i></p>	X	X	X	X	X	<p>Local Councils Existing local governance structures DHMTs UNDP Sierra Leone MOHS/WHO</p>	Japan	<ul style="list-style-type: none"> <li>• Trainings</li> <li>• Workshops and consultation meetings, DSA</li> <li>• Contractual Services-Individuals/companies</li> <li>• Travel</li> </ul>	<p>19 000</p> <p>9 000</p> <p>14 750</p> <p>5 000</p>
<p><b>Activity 3.8:</b> Develop SOPs and mechanisms to respond to suspect EVD/communicable diseases at the community level, with clear linkages to the district and national level</p> <p><b>Indicator 3.8:</b> Number of community based SOPs for the response and alert of district and national authorities for suspect EVD and/or other communicable diseases established</p> <p><b>Targets:</b> Standardized SOP developed for the 3 cross-border communities</p> <p><b>Baseline:</b> 0</p> <p><i>Activity location: refer to page 8 (footnote 1) of the AWP</i></p>	X	X	X	X	X	<p>Local Councils Existing local governance structures DHMTs UNDP Sierra Leone MOHS/WHO</p>	Japan	<ul style="list-style-type: none"> <li>• Trainings</li> <li>• Workshops and consultation meetings, DSA</li> <li>• Contractual Services-Individuals/companies</li> <li>• Travel</li> </ul>	<p>19 000</p> <p>9 000</p> <p>13 750</p> <p>5 000</p>
<b>Sub-total – Output 3 – Sierra Leone</b>									<b>295 000</b>
<b>Output 4: Local authorities, communities and civil society capacities strengthened for economic opportunities and promotion of local development in the cross-border areas</b>									
<b>SIERRA LEONE</b>									

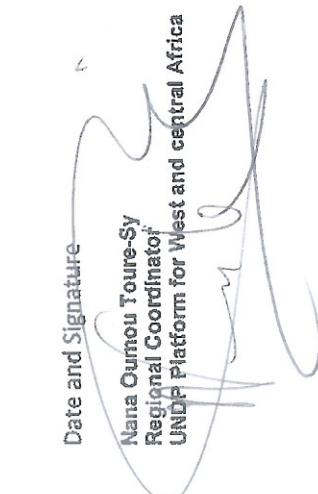
<p><b>Activity 4.1:</b> Support community based market analysis of vocational and entrepreneurial opportunities and areas of growth and cross-border trade, with a focus on women and youth  <b>Indicator 4.1:</b> Market analysis report completed, with recommendations on areas and sectors for trade and economic growth  <b>Targets:</b> 1 market analysis in each of the 3 selected cross-border communities  <b>Baseline:</b> 0  <i>Activity location: refer to page 8 (footnote 1) of the AWP</i></p>	X				UNDP Sierra Leone	Japan	<ul style="list-style-type: none"> <li>Contractual Services-Individuals/companies</li> <li>Travel/Transport</li> </ul>	24 000  5 000
<p><b>Activity 4.2:</b> Dissemination of market analysis to local communities and facilitated discussion on possible areas of enterprise development  <b>Indicator 4.2:</b> Number of community dissemination and town hall meetings conducted  <b>Targets:</b> Community dissemination and town hall meetings conducted in each of the 3 cross-border communities  <b>Baseline:</b> 0  <i>Activity location: refer to page 8 (footnote 1) of the AWP</i></p>	X	X			UNDP Sierra Leone Local Councils Existing local governance structures	Japan	<ul style="list-style-type: none"> <li>Workshops, DSA, town hall meetings</li> </ul>	6 000
<p><b>Activity 4.3:</b> Support the capacity of local producers (i.e. planning, development of business plans, value chains, production etc.)  <b>Indicator 4.3:</b> Number of business plans developed by local producers  <b>Targets:</b> 9 (3 business plans per cross-border community)</p>		X	X	X	UNDP Sierra Leone Local Councils Existing local governance structures	Japan	<ul style="list-style-type: none"> <li>Trainings, workshops, DSA</li> </ul>	9 000

<p><b>Baseline: 0</b>  <i>Activity location: refer to page 8 (footnote 1) of the AWP</i></p>							
<p><b>Activity 4.4:</b> Support immediate economic recovery for targeted communities through cash for work on health/WASH/ education infrastructure works in accordance to the local plans developed and existing district development plans  <b>Indicator 4.4:</b> Number of jobs/livelihood opportunities created  <b>Targets:</b> 90 jobs/livelihood opportunities (30 per cross-border community)  <b>Baseline: 0</b>  <i>Activity location: refer to page 8 (footnote 1) of the AWP</i></p>	<p><b>Indicator 4.4a:</b> Number of person-days of employment generated through Cash for Work initiatives  <b>Targets:</b> 100  <b>Baseline: 0</b>  <i>Activity location: refer to page 8 (footnote 1) of the AWP</i></p>	<p>X</p>	<p>X</p>	<p>UNDP Sierra Leone  Local Councils  Existing local governance structures</p>	<p>Japan</p>	<ul style="list-style-type: none"> <li>• Cash for work payments</li> <li>• Transport</li> <li>• Meetings and community consultation</li> </ul>	<p>50 000  5 000  6 000</p>

<p><b>Activity 4.5: Support UNCDF interventions for financial inclusion, including access to planning and financial advisory services (i.e. formal financial institutions, mobile money etc.) linked to UNDP's SME development and recovery programmes</b></p> <p><b>Indicator 4.5:</b> Number of people with access to financial services, including micro-credit, grants, savings etc.  <b>Targets:</b> 500 people accessing financial services in the 3 cross-border communities  <b>Baseline:</b> 0  <i>Activity location: refer to page 8 (footnote 1) of the AWP</i></p> <p><b>Indicator 4.5a:</b> Number of local enterprises able to successfully access micro-credit/grants for enterprise development  <b>Targets:</b> 3 local enterprises (1 per cross-border community)  <b>Baseline:</b> 0  <i>Activity location: refer to page 8 (footnote 1) of the AWP</i></p>						<p>Japan</p> <p>UNDP Sierra Leone  Banking and micro-finance institutions  UNCDF</p>	<ul style="list-style-type: none"> <li>Engagement with range of micro-credit and financial institutions to provide services</li> </ul>	<p>15 000</p>
<p><b>Activity 4.6: Health/WASH/education infrastructure projects implemented</b></p> <p><b>Indicator 4.6:</b> Number of people that have improved access to health and/or education services  <b>Targets:</b> 1000 people with access to improved health/WASH/education infrastructures  <b>Baseline:</b> 0  <i>Activity location: refer to page 8 (footnote 1) of the AWP</i></p>	<p>X</p>	<p>X</p>	<p>X</p>	<p>X</p>	<p>UNDP Sierra Leone  Local Councils  Existing local governance structures  DHMTs</p>	<ul style="list-style-type: none"> <li>Implementation of infrastructure projects (salaries individuals/companies)</li> <li>Meetings and community consultation</li> </ul>	<p>55 000  5 000</p>	

<p>Activity 4.7: Support community based monitoring of the implementation of infrastructure works Indicator 4.7: Number of community based monitoring teams established Targets: 3 community based monitoring teams established (1 per cross-border community) Baseline: 0 Activity location: refer to page 8 (footnote 1) of the AWP</p>				X	X	X	<p>UNDP Sierra Leone Local Councils Existing local governance structures DHMTS</p>	<p>Japan</p> <ul style="list-style-type: none"> <li>• Trainings, workshops, DSA</li> <li>• Transport</li> </ul>	<p>9 000 3 000</p>	
<p>Activity 4.8 Support the development of community development policies that promote sustainable growth Indicator 4.8: Number of policies developed to support community based development Targets: 1 community based development policy developed Baseline: 0 Activity location: refer to page 8 (footnote 1) of the AWP</p>							<p>Japan</p> <ul style="list-style-type: none"> <li>• Consultation workshops</li> <li>• Contractual services</li> </ul>	<p>5 000 8 000</p>		
Sub-total – Output 4 – Sierra Leone										205 000
TOTAL – (Outputs 3 & 4) – SIERRA LEONE:										500 000

Date and Signature

  
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Date and Signature

  
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